



The Most Worshipful Prince Hall Grand Lodge, F. & A.M.
 WASHINGTON and JURISDICTION
 P.O. BOX 68234
 SEATTLE WASHINGTON 98168



HELPFUL HINTS ON QUARTERLY/ANNUAL REPORT AND TAXES

1. To confer a degree on a candidate or brother in less than **4 (four)** weeks on any degree will require a dispensation and cost **five \$5**, which shall be paid to the Grand Lodge on submission of your quarterly taxes.
2. To confer any degree on more than **5 (five)** candidates or brothers will require a dispensation and cost **five \$5**, which is paid to the Grand Lodge on submission of quarterly taxes.
3. All dispensations shall be secured from the office of the Grand Master.
4. G.L. Honorary Life Members are exempted from paying the several taxes, assessments, etc.
5. Members declared indigent by a vote of the lodge may be exempted from the several taxes, assessments, etc...except Masonic Relief. All indigent members must pay or have paid for them the Masonic Relief.
6. The Lodge will pay a **ten \$10** initiation fee for every member initiated to become a member of its lodge; this fee shall be paid to the Grand Lodge on submission of your quarterly taxes.
7. There is a **\$10** membership fee for every member received by petitions into your lodge. These fees shall be paid to the Grand Lodge on submission of quarterly taxes.
8. The lodge shall pay a **\$100** Grand Lodge Building Assessment Fee for each member it raises to the Sublime Degree of a Master Mason. These fees shall be paid to the Grand Lodge on submission of the next quarterly tax report.
9. Each member demitting into the Washington Jurisdiction shall pay a **\$100** Grand Lodge Building Assessment Fee unless documentation shows it was paid in a previous Jurisdiction.
10. Lodge Credentials Reports can be submitted with 4th Quarter and Annual Report and Taxes and must be received by the Grand Lodge not later than **20 June**.
11. For someone other than the three principle officers to act as a proxy, a letter must be sent to the Grand Lodge signed by the Worshipful Master and Wardens, sealed and attested by the Lodge Secretary.
12. Quarterly Taxes shall be submitted to reach the Office of the Grand Secretary not later than the prescribed periods:

TAX REPORTING PERIODS

1st Qtr: 21 June - 30 September
2nd Qtr: 1 October - 31 December
3rd Qtr: 1 January - 31 March
4th Qtr: 1 April - 20 June
Annual: Submitted with 4th Qtr. Report and Taxes

PAYMENTS TO GRAND LODGE

Per Capita Tax: \$15.00
Indigent: \$ 1.96
Initiations: \$10.00
Dispensation: \$ 5.00
Receive by Petition \$10.00