

**REQUEST FOR REIMBURSEMENT OR ADVANCEMENT OF FUNDING**

Date: \_\_\_\_\_

CHECK # / T #: \_\_\_\_\_

To: **Comptroller Board**

Via: **Gilbert E. McClary, Sr.  
Acting Grand Master**

FROM: \_\_\_\_\_  
*(Person Making Request)*

Type of Request:  **Reimbursement:** \_\_\_\_\_

**Special Project Funding:** \_\_\_\_\_

**Budgeted Item / Request:** \_\_\_\_\_

Amount of this Request: \$ \_\_\_\_\_

Make Check Payable to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code \_\_\_\_\_

To be used for the following *(Attach all receipts / supporting documentation):*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVED**

**DISAPPROVED**

\_\_\_\_\_  
*(Signature)*

**Gilbert E. McClary, Sr.**  
Acting Grand Master of Prince Hall Masons  
Washington and Jurisdiction

