



The Most Worshipful Prince Hall Grand Lodge, F. & A.M.
WASHINGTON and JURISDICTION
 P.O. BOX 3285
 SEATTLE WASHINGTON 98114



Helpful hints on Quarterly/Annual Report and Taxes

1. To confer a degree on a candidate or brother in less than **4 (four)** weeks on any degree will require a dispensation and cost **\$3.00**, which shall be paid to the Grand Lodge on submission of your quarterly taxes.
2. To confer any degree on more than **5 (five)** candidates or brothers will require a dispensation and cost **\$3.00**, which is paid to the Grand Lodge on submission of your quarterly taxes.
3. All dispensations can be secured from the office of District Deputy Grand Master with the exception of changing elections date, which must come from the office of Grand Master.
4. Honorary Life Members are exempted from paying the several taxes, assessments, etc.
5. Members declared indigent by a vote of the Lodge may be exempted from the several taxes, assessments, etc...except Masonic Relief. All indigent members must pay or have paid for them the Masonic Relief.
6. The Lodge will pay a **\$10** initiation fee for every member initiated to become a member of its lodge; this fee shall be paid to the Grand Lodge on submission of your quarterly taxes.
7. There is a **\$10** demit-in fee for every member received by demits into your lodge from a jurisdiction other than the State of Washington; a **\$5** demit-in fee for those received by demit from within Washington Jurisdiction. These fees shall be paid to the Grand Lodge on submission of your quarterly taxes.
8. The lodge shall pay a **\$100** Grand Lodge Building Assessment Fund for each member it raises to the Sublime Degree of a Master Mason. These fees shall be paid to the Grand Lodge on submission of your quarterly taxes.
9. Each member demitting into the Washington Jurisdiction shall pay a **\$100** Grand Lodge Building Assessment Fund unless documentation shows it was paid in his previous Jurisdiction.
10. Lodge Credentials Report can be submitted with 4th and Annual Report and Taxes and must be received by the Grand Lodge not later than **20 June**.
11. For some one other than the Three Principle Officers to act as a proxy, a letter must be sent to the Grand Lodge signed by the Worshipful Master and sealed by the Lodge seal.
12. Submission of Quarterly Taxes shall be submitted to reach the office of Grand Secretary Not later than the prescribe periods:

	<u>TAX REPORTING PERIODS</u>
1st Qtr:	21 June - 30 September
2nd Qtr:	1 October - 31 December
3rd Qtr:	1 January - 31 March
4th Qtr:	1 April - 20 June
Annual:	Submitted with 4 th Qtr. Report and Taxes

	<u>PAYMENTS TO GRAND LODGE</u>
Per Capita Tax:	\$ 15.00
Indigent:	\$ 1.96
Initiations:	\$ 10.00
Dispensation:	\$ 3.00
Receive by Demit:	\$ 5.00

Approved by GL: 21 January 2006